



2009

NOMINATION GUIDELINES

National Disability Awards



Australian Government

The nomination period for the 2009 National Disability Awards has been extended.
Nominations close Monday 22 June 2009

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Introduction

International Day of People with Disability (IDPwD) is part of a worldwide celebration that occurs on 3 December each year. The day is a collaborative effort to celebrate and acknowledge the contributions and experiences of people with disability.

The National Disability Awards form part of the Australian Government's celebration of IDPwD. The awards celebrate and acknowledge the achievements and contributions that individuals with disability make to our community, and recognise individuals within our community who have contributed to the disability sector.

If you have made, or know someone who has made, a significant contribution to their community, either at a local, regional, state or national level, tell us about it by nominating them for the 2009 National Disability Awards.

There are five award categories:

- **Minister's Lifelong Achievement Award** – Person, over 25 years of age, with or without disability who has demonstrated a sustained and extraordinary personal commitment to improving and/or reshaping the lives of people with disability.
- **Disability Rights Young Leader Award** – Young person, 12-25 years of age, with disability who has raised awareness and shown outstanding leadership in improving the lives of people with disability.
- **Business Award** – Person with or without disability who has displayed an innovative approach and achieved substantial outcomes, in advancing the lives of people with disability in areas such as transport, housing, communication and technology. No age limit.
- **Local Government Award** – Person who has challenged or lobbied, and has succeeded in implementing substantial change by breaking down barriers faced by people with disability. No age limit.
- **Social Inclusion Award** – Person who has worked towards a more inclusive environment by creating opportunities for people with disability to participate in areas such as sport, the arts, education and the wider community. No age limit.

You can download a nomination form from www.idpwd.com.au/awards.asp or call **1800 440 385** to order a hard copy.

Award benefits

Award finalists will have the opportunity to meet the Minister for Families, Housing, Community Services and Indigenous Affairs, and the Parliamentary Secretary for Disabilities and Children's Services at the National Disability Awards Ceremony to be held at Parliament House in Canberra on Monday 23 November 2009.

Award recipients will be presented with their award at the Ceremony, and will receive national recognition and publicity.

Important dates and information

Nominations open:	Wednesday 1 April 2009
Nominations close:	Monday 22 June 2009
Nomination acknowledgement:	Nominations will be acknowledged within 10 days of the nomination closing date. If you do not receive an acknowledgement within this time please email idpwd@fahcsia.gov.au or call 1800 440 385
Awards ceremony:	Parliament House, Canberra; Monday 23 November 2009
Contact for enquiries:	Hotline: 1800 440 385 National Relay Service TTY: 1800 555 677 Website: www.idpwd.com.au Email: idpwd@fahcsia.gov.au
Nomination submission:	By mail: 2009 National Disability Awards, PO Box 7212, Canberra Business Centre, ACT 2610 By email: idpwd@fahcsia.gov.au
Referees:	At least one completed referee report must accompany each nomination
Checklist:	The checklist must be completed for each nomination

Conditions of entry

- To nominate yourself or another person, please complete the nomination form in full and attach supporting statements addressing the selection criteria. A response must be provided against each selection criteria. **Nominations that are not completed in full will not be considered.**
- If nominating another person for an award you must make sure that the person you nominate agrees to be nominated, and agrees that their personal information contained in the nomination form can be provided to the Department of Families, Housing, Community Services and Indigenous Affairs (FaHCSIA). The person you are nominating must indicate their consent by completing *Section 6: Declaration* on the nomination form.
- Nominations sent by post must be post-marked no later than 5.00pm AEST Monday 22 June 2009.
- Nominations sent by email must be received no later than 5.00pm AEST Monday 22 June 2009.
- Late nominations will not be considered.
- Nominations are open to:
 - people with disability who have made a significant contribution to their community;
 - people who have made a significant contribution to improving the lives of people with disability; and
 - people with disability, or caring for someone with disability, who have made a significant contribution to connecting people with disability with their community.
- Nominations are open to individuals only. An organisation or group of people are not eligible. However, individuals may be nominated on the basis of work done as part of, or for, an organisation.
- All nominees must be Australian citizens or residing in Australia.
- Members of the judging panel and their immediate family cannot be nominated for an award, or nominate a person for an award.
- FaHCSIA employees and their immediate family cannot be nominated for an award.
- To nominate a deceased person for an award, permission must be obtained from the deceased person's next-of-kin. The next-of-kin must sign *Section 6: Declaration* of the nomination form.
- People undertaking the role of an IDPwD ambassador on behalf of FaHCSIA cannot be nominated for an award, however they can nominate another person for an award.
- Information submitted may be used in promotion and publicity associated with the National Disability Awards or FaHCSIA.

- Finalists will be invited to attend the awards ceremony in Canberra on Monday 23 November 2009.
- Nominees and those nominating another person will be advised in writing of the outcome of their nomination.

Award categories

There are five award categories in 2009:

- **Minister's Lifelong Achievement Award** – Person, over 25 years of age, with or without disability who has demonstrated a sustained and extraordinary personal commitment to improving and/or reshaping the lives of people with disability.
Who can nominate for this award? Any person who has done something to improve the lives of people with disability. This may include a personal achievement that has helped raise awareness of disability or helped a person with disability.
- **Disability Rights Young Leader Award** – Young person, 12-25 years of age, with disability who has raised awareness and shown outstanding leadership in improving the lives of people with disability.
Who can nominate for this award? Any young person who has raised awareness of disability or disability issues, or whose actions have helped improve the lives of people with disability.
- **Business Award** – Person with or without disability who has displayed an innovative approach and achieved substantial outcomes, in advancing the lives of people with disability in areas such as transport, housing, communication and technology. No age limit.
Who can nominate for this award? Any person who has done something to advance/improve the lives of people with disability in a business area. Nominations are not limited to the business areas listed above. A person can be nominated for their efforts in any business area including health, sport, retail, hospitality or other.
- **Local Government Award** – Person who has challenged or lobbied, and has succeeded in implementing substantial change by breaking down barriers faced by people with disability. No age limit.
Who can nominate for this award? Any person who has done something to help break down the barriers faced by people with disability. Barriers may be attitudinal, physical or other. This person may be someone who has worked to gain equal rights and a fair go for people with disability.
- **Social Inclusion Award** – Person who has worked towards a more inclusive environment by creating opportunities for people with disability to participate in areas such as sport, the arts, education and the wider community. No age limit.
Who can nominate for this award? Any person who has done something to help create a more inclusive environment/community for people with disability. Nominations are not limited to the areas listed above. A person can be nominated for their efforts in any area relevant to the community.

Nomination forms

There is a different nomination form for each award category. Only one person can be nominated on each form. A different form must be completed for each different nomination.

Nomination Form 1 – Minister’s Lifelong Achievement Award

Nomination Form 2 – Disability Rights Young Leader Award

Nomination Form 3 – Business Award

Nomination Form 4 – Local Government Award

Nomination Form 5 – Social Inclusion Award

Nomination forms are available to download on the IDPwD website at www.idpwd.com.au/awards.asp or a hard copy can be requested by calling 1800 440 385.

Selection criteria

Each of the selection criteria below must be addressed in your nomination. Nominations will be assessed against the selection criteria. Nomination forms that are not completed in full will not be considered.

If you have any questions regarding the selection criteria please email idpwd@fahcsia.gov.au or phone 1800 440 385.

Minister’s Lifelong Achievement Award

Criterion A: Describe the personal achievements of the nominee either as an individual or as part of an organisation.

Criterion B: How has the nominee improved the quality of life for people with disability, their families and/or carers?

Criterion C: What has been the impact or flow on effect of the nominee’s contribution/achievement?

Disability Rights Young Leader Award

Criterion A: Describe the personal achievements of the nominee either as an individual or as part of an organisation.

Criterion B: How has the nominee advanced the rights of people with disability, their families and/or carers?

Criterion C: What has been the impact or flow on effect of the nominee’s contribution/achievement? Have attitudes been changed?

Business Award

Criterion A: Describe the personal achievements of the nominee either as an individual or as part of an organisation.

Criterion B: How has the nominee promoted opportunities for people with disability to work and contribute to the best of their ability, and/or changed the way that businesses view people with disability?

Criterion C: What has been the impact or flow on effect of the nominee's contribution/achievement? What major barriers or cultural change have they overcome?

Local Government Award

Criterion A: Describe the personal achievements of the nominee either as an individual or as part of an organisation.

Criterion B: How has the nominee promoted awareness of the needs of people with disability at a local, regional, state or national level?

Criterion C: What changes or opportunities have come about as a result of the nominee's contribution/achievement? What major barriers or areas of discrimination against people with disability have they overcome?

Social Inclusion Award

Criterion A: Describe the personal achievements of the nominee either as an individual or as part of an organisation.

Criterion B: How has the nominee created a more inclusive environment with equal treatment for people with disability?

Criterion C: What changes or opportunities have come about as a result of the nominee's contribution/achievement?

Nomination submission

You should keep a copy of your nomination form and any attachments, as these documents cannot be returned to you.

There will be no exceptions to the nomination deadline.

Nominations will be acknowledged in writing within 10 days of the nomination closing date. For more information see next section, *Correspondence and assistance*.

Correspondence and assistance

Information to assist with completion of the nomination form may be found on the IDPwD website at www.idpwd.com.au/awards.asp or by phoning the IDPwD hotline on 1800 440 385.

Please ensure that your contact details are correctly completed on the nomination form. FaHCSIA will use this information to contact you in regards to the outcome of your nomination.

All submissions received will be acknowledged in writing. If you do not receive a confirmation notice within 10 days of the closing date please email idpwd@fahcsia.gov.au or phone 1800 440 385.

Judging and award presentation

Nominations may be short listed and then referred to the independent judging panel who will decide the recipients of the awards.

The awards will be presented to finalists at the National Disability Awards Ceremony to be held at Parliament House in Canberra on Monday 23 November 2009.

Privacy and confidentiality

Personal information collected during the award process may be published on the International Day of People with Disability website www.idpwd.com.au, in media releases and other promotional materials.

The information provided on the nomination form is collected by the Department of Families, Housing, Community Services and Indigenous Affairs (FaHCSIA) and may be made available to the judging panel, National Mailing and Marketing Pty Ltd (who is contracted by FaHCSIA to provide call centre services) and other agencies contracted to FaHCSIA for purposes of the National Disability Awards.

Any personal information provided in the nomination form is protected under the *Privacy Act 1988*.

